



Preferred Maintenance Agreement

205 West Main Street
 Jamestown, NC 27282

Phone 336-454-5786 or Fax 336-454-5887
 Email: ContactUs@YourAbsoluteComfort.com
 www.YourAbsoluteComfort.com

Proposal For:		Equipment Location:	
Name:		Tenant:	
Address:		Address:	
City:	Zip:	City:	Zip:
Home Phone:		Site Phone:	
Work Phone:		Authorized Person:	
E-mail Address:		Pre-approved repair amount: \$	

Benefits of Planned Maintenance	Benefits of Planned Maintenance
<ul style="list-style-type: none"> * Peace of mind * Automatic, regular inspections service * Preferential emergency service scheduling * Potential problems are spotted before trouble and major expense occur. 	<ul style="list-style-type: none"> * Lubricating, adjusting and cleaning keeps your heating and cooling system running at peak, trouble-free efficiency * Lower fuel bills * 10% discount on additional repair

Maintenance Plan

Plan: **A B C D EAC H (See Other Side)**

Number of Service Inspections: _____ Start Date: _____ End Date: _____

We will inspect your equipment as marked above during normal working hours. The cost per year will be \$ _____, payable yearly in advance, for _____ systems. Filters _____

Equipment Covered

Make:	Model:	Serial:	Inst. Date:
Make:	Model:	Serial:	Inst. Date:
Make:	Model:	Serial:	Inst. Date:
Make:	Model:	Serial:	Inst. Date:

- | | |
|---|--|
| <ul style="list-style-type: none"> * The services outlined in this agreement will be performed Monday - Friday 8:00 - 4:00. * Repair service requested by customer will receive a 10% discount on repairs. * Payment for maintenance inspections per this agreement will be PREPAID. Additional repair charges necessary to correct defects discovered by this inspection are C.O.D. | <ul style="list-style-type: none"> * Emergency service diagnostic after hours will be charged at overtime rates. * Repair service and replacement parts are guaranteed for one year from the date of repair. * When calling for service please identify yourself as a Preferred Customer. |
|---|--|

Company Representative:	Homeowner:
By: _____	By: _____
Date: _____	Date: _____

We Provide The Service Plan Your Equipment Needs

PLAN A (Gas Furnace) = Fall or Winter

1. Clean and adjust automatic controls.
2. Clean burners and flame sensor.
3. Adjust combustion for optimum fuel efficiency.
4. Lubricate as needed.
5. Check condition of heat exchanger.
6. Test safety shutoff response.
7. Check blower belt wear, tension and alignment.
8. Check flue for satisfactory operation.
9. Check safety devices.
10. Check air flow.
11. Check filter.

PLAN B (Air Conditioner) = Spring or Summer

1. Clean condenser coil and evaporator coil if necessary.
2. Check electrical connections for tightness.
3. Check safety devices.
4. Check condenser motor and blower motor.
5. Check refrigerant level and coil temperature for maximum efficiency.
6. Check & clear condensate drain.
7. Lubricate as needed.
8. Check air flow.
9. Check filter.

PLAN C (Heat Pump) = Twice a year (anytime)

1. Lubricate as needed.
2. Check defrost cycle and reversing valve operation. (winter only)
3. Check air flow.
4. Check electrical connections for tightness.
5. Check condenser motor and blower motor.
6. Test electrical controls for proper operation.
7. Check amperage draw of auxillary heat. (winter only)
8. Check refrigerant level and coil temperature for maximum efficiency.
9. Check condensate drain.
10. Clean indoor and outdoor coil if necessary.
11. Check filter.

PLAN D (Electric Furnace) = Fall or Winter

1. Clean and check automatic controls.
2. Check all wiring for loose connections and condition of insulation.
3. Check supply voltage.
4. Check amperage draw of heating elements.
5. Lubricate as needed.
6. Test safety shut-off response.
7. Check blower motor.
8. Check air flow.
9. Check filter.

PLAN EAC (Electronic Air Cleaner)

1. Clean air cleaner and check operation

PLAN H (Humidifiers)

1. Change Pad/nozzle and check operation.

Conditions:

We agree to:

1. Inspect the equipment on a scheduled basis as shown, and during each inspection perform the applicable services per above checklist.
2. Instruct you in the operation of the equipment.
3. Give our service contract holders preference over all the other service activity normally undertaken by us.

You agree to:

1. Operate the equipment according to our instructions.
2. Promptly notify us of any unusual operating conditions of the equipment.
3. Have filters available for technician.

General:

During the term of the agreement we will take all reasonable precautions to avoid injury to persons and damage to property while on the premises, but we shall not be liable for any special or consequential damages.

We shall not be liable for losses or defect arising out of vandalism, fire, flood, wind, war, riots, and acts of God. In such cases, the customer shall be charged for the parts and labor involved at the then current price for such repairs. No such parts or labor shall be furnished, however, without authorization from the customer.

IF YOUR HEATING OR AIR CONDITIONING SYSTEM FAILS TO OPERATE:

1. Be sure thermostat is set on "Heat" or "Cool" as needed, and set properly.
2. Check all switches, fuses, and circuit breakers to be sure there is electricity to the unit.
3. Check filters to be sure they are not clogged.
4. Be sure the gas is on.